

JANUARY 14, 2016

**THURSDAY, JANUARY 14, 2016
6:30 PM**

**SAN DIEGUITO HIGH SCHOOL ACADEMY, MEDIA CENTER
800 SANTA FE DRIVE, ENCINITAS, CA 92024**

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 6:00 PM
President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items 2A-C. No public comments were presented.
2. CLOSED SESSION 6:01 PM
 - A. To consider and/or deliberate on student discipline matters.
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline / release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (4)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**Following this item, at 6:25 pm, the Board temporarily adjourned and convened a Special Meeting of the San Dieguito Public Facilities Authority, then reconvened the Regular Meeting of the Board.*

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro	Sophie McMullen, Canyon Crest Academy
Beth Hergesheimer	Madeline Eppel, La Costa Canyon High School
Amy Herman	Emma Schneir, San Dieguito High School Academy
Maureen "Mo" Muir	Mikenzie Bub, Sunset High School
John Salazar	Isaac Gelman, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business Services
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Ben Taylor, Ed.D., Principal, Oak Crest Middle School
Bjorn Paige, Principal, San Dieguito High School Academy
Delores Perley, Chief Financial Officer
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer.
4. PLEDGE OF ALLEGIANCE(ITEM 4)
President Hergesheimer led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION / ACTION(ITEM 5)
There was nothing to report.
6. APPROVAL OF MINUTES (2) / REGULAR & SPECIAL MEETINGS OF DECEMBER 10 & 17, 2015
PUBLIC COMMENTS:
Steven McDowell thanked the Board for revising the minutes of the special meeting of December 17th.

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve the minutes of the December 10, 2015 Regular Meeting, as presented, and December 17, 2015 Special Meeting, *as revised*.
ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None.
BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.
Motion unanimously carried.
7. APPOINTMENT OF BOARD REPRESENTATIVES TO COMMITTEES, 2016
Motion by Ms. Herman, seconded by Ms. Dalessandro, to appoint Board Representatives to the following committees for 2016:

Career Technical Education (2)	Ms. Muir / Mr. Salazar
Encinitas City/School District Liaison (2)	Ms. Dalessandro / Ms. Hergesheimer
Legislative Action Network, Local/Regional (2)	Ms. Hergesheimer / Ms. Herman
North Coastal Consortium for Special Education (1)	Ms. Muir
Solana Beach City/School District Liaison (2)	Ms. Dalessandro / Ms. Herman

NON-ACTION ITEMS(ITEMS 7 - 10)

8. BOARD REPORTS AND UPDATES STUDENT BOARD / BOARD OF TRUSTEES
 - A. STUDENT UPDATES
Students gave updates on events and highlights at their schools. President Hergesheimer thanked Emma Schneir for her participation as student board representative. Emma Schneir introduced Natalie Shields as San Dieguito High School Academy's new student representative, who will begin on February 18, 2016.
 - B. BOARD REPORTS AND UPDATES BOARD MEMBERS
Ms. Herman attended the Solana Beach School Relations Committee meeting, and informally met with Solana Beach Board Member Julie Union and Del Mar Board Member Kristin Gibson.
Ms. Muir attended a Kiwanis books collection event, helped students write scholarship grants for college, and complimented Mr. Marcus, Mr. Medina and teachers at La Costa Canyon HS (LCC).
Mr. Salazar spoke in Jim Anthony's marketing class at Torrey Pines HS (TPHS) and visited other classes on campus.
Ms. Dalessandro attended the Solana Beach School Relations Committee meeting, and informally met with Rick Shea, County Office of Education Board Member.
Ms. Hergesheimer attended San Diego County School Boards Association Delegates meeting.
9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt reported on the healthy and stable outlook of the district budget and reserves, the upcoming 2016-17 Budget & Program Planning Board Workshop to be scheduled, and his recent meeting with Dr. Sunita Cooke, President of Mira Costa College (MCC), and their

discussions on expanding our partnership which will include offering college courses on our campuses for our HS students and the transition of our adult programs to MCC. Mr. Schmitt also congratulated SDHSA math teacher Amy Springstead who was recently recognized as a “Google Certified Educator”. And finally, he reported that all four of our HS’s will compete in the same North County Conference League, Avocado West, in 2016-18, for all sports except for football, where a “super league” in which LCC and TPHS will compete.

10. SCHOOL UPDATES

- A. OAK CREST MIDDLE SCHOOL..... BENJAMIN TAYLOR, ED.D., PRINCIPAL
Principal Taylor gave an update on events and highlights at Oak Crest MS (OCMS) including receiving the Golden Ribbon award last year, Prop AA projects are progressing including the refurbishing of the Learning Commons, “Academies” are being offered to students, surf and individual fitness PE courses and academic power hours were added, and classrooms have been opened to students during lunch. Dr. Taylor also reported that San Dieguito HS Academy PAL’s students are partnering with OCMS students, the character building program is being redeveloped, restorative practices are being implemented, they are continuing to reach out to their community, and coffee talk with the principal is scheduled.
- B. SAN DIEGUITO HIGH SCHOOL ACADEMYBJORN PAIGE, PRINCIPAL
Principal Paige gave an update on events and highlights at San Dieguito High School Academy including showing a video made by the students for “hands around campus” and that a senior coffee event was held at sunrise that morning. Mr. Paige also shared a heartwarming story about a 65 year-old former student who recently returned to the school to ask about a teacher he had in 1969 and shared the impact that teacher had on his life.

CONSENT ITEMS.....(ITEMS 11 - 15)

Items #14E1 & E2, Parent Settlement Agreements, #15A3, Agreements/Harbottle Law Group, #15F, Business Reports, and #15L, Authorization to Reduce Retention Withheld, were pulled from the Consent Agenda by Ms. Muir.

It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Consent Agenda Items #11-15 (except for 14E1 & E2, 15A3, 15F, and 15L) be approved, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar, Muir; Noes: None; Abstain: None. *Motion unanimously carried.*

*It was moved by Ms. Herman, seconded by Ms. Herman, that Consent Agenda Items #14E1 & E2 be approved, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

*It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Consent Agenda Item #15A3 be approved, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman Muir, Salazar; Noes: None; Abstain: None. *Motion unanimously carried.*

*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #15F be approved, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: Muir; Abstain: None. *Motion carried.*

*It was moved by Ms. Dalessandro, seconded by Ms. Herman, that Consent Agenda Item #15L be approved, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. *Motion carried.*

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Accept the field trips, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. ADMINISTRATIVE SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

SPECIAL EDUCATION

C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

(None Submitted)

D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Brain Learning Psychological Corporation (ICA), amending the fees for the neuropsychological, psychoeducational, and behavior assessments and services contract to \$2,500.00 for Psychoeducational Evaluations, \$4,000.00 for School Neuropsychological Evaluations, \$2,000.00 for Educational Related Mental Health Assessments, and \$2,500.00 for Functional Behavioral Assessments (FBA), during the period January 1, 2016 through June 30, 2016, with no other changes to the contract, to be expended from the General Fund/Restricted 01-00.

**Items #14E1 & E2 were pulled from the Consent Agenda and voted on separately, as shown above.*

E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 01-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student Case No. 2016-001PS, for special education related services, in the amount of \$36,450.00.
2. Student Case No. 2016-002PS, for special education related services, in the amount of \$35,500.00.

PUPIL SERVICES

F. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Blackboard, Inc. to provide Blackboard Connect unlimited emergency and outreach notification system to parents of enrolled students, administrators, faculty, staff, and board members, during the period February 14, 2016 through February 13, 2017, and then automatically renewing until terminated, for an annual amount not to exceed \$25,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. School Services of California, Inc., to provide the District with fiscal and mandated cost claims services and the CADIE and SABRE reports, during the period January 1, 2016 through December 31, 2016, for an amount not to exceed \$4,140.00 plus expenses, to be expended from the General Fund/Unrestricted 01-00.

**Item #15A3 was pulled from the Consent Agenda and voted on separately, as shown above.*

3. Harbottle Law Group, to provide legal services, during the period January 15, 2016 until terminated, at the hourly rates of \$195.00 for Owner/Director Mr. Harbottle, \$190.00 for all other attorneys, and \$95.00 for paralegals and assistants, plus expenses, to be expended from the fund to which the services are charged.
4. Cox California Telcom, LLC, dba Cox Business, to provide Integrated Services Digital Network (ISDN) phone lines and related services to integrate with the district's digital phone system, during the period January 15, 2016 until terminated, at the rates of \$215.00 per Primary Rate Interface (PRI) multiple voice and data transmission line with unlimited local calling, \$0.21 per Direct Inward Dialing (DID) service that allows numerous individual phone numbers to run off a block of dedicated numbers, and \$15.00 per Business Voice Messenger (BVM) measured phone line, to be expended from the General Fund/Unrestricted 01-00.
5. Adobe Systems, Inc., for a district wide Education Enterprise Agreement (EEA) for Adobe products, during the period January 15, 2016 through January 14, 2018, for an estimated not to exceed amount of \$60,000.00 per year, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Ferandell Tennis Courts, Inc., for the Tennis Court Resurfacing Project at Torrey Pines High School B2016-06, in the amount of \$40,604.00, to be expended from the General Fund/Unrestricted 01-00 with partial reimbursement from the Torrey Pines HS Tennis Boosters.

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

**Item #15F was pulled from the Consent Agenda and voted on separately, as shown above.*

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)
3. Warrants
4. Revolving Cash Fund

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. SVA Architects, to amend contract CA2014-20, for architectural/engineering services at San Dieguito High School Academy Interim Housing & Tennis Courts, increasing the amount by \$9,700.00 for a new total of \$155,945.00, and extending the contract through completion, to be expended from Building Fund—Prop 39, Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

J. APPROVAL OF CHANGE ORDERS
Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. San Dieguito High School Academy Stadium Project Phase 2, Interim Housing and Replacement of Tennis Courts, decreasing the amount by \$43,513.74 for a new total of \$3,091,070.27, and extending the contract by 507 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS
Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. San Dieguito High School Academy Stadium Project Phase 2, Interim Housing and Replacement of Tennis Courts, CA2014-40, and contract entered into with Gilbane Building Company.

*Item #15L was pulled from the Consent Agenda and voted on separately, as shown above.

L. AUTHORIZATION TO REDUCE RETENTION WITHHELD

Authorize the administration to reduce the retention being withheld from payment to Balfour Beatty Construction, LLC for construction of the Pacific Trails Middle School project, from 5% to 2.5%, releasing \$769,701.50; and authorize future billings to reflect a 2.5% retainage percentage.

DISCUSSION / ACTION ITEMS (ITEMS 16 - 19)

16. ADOPTION OF RESOLUTION / 2014-2015 REPORT ON STATUTORY SCHOOL FEES AND FINDINGS

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the resolution regarding statutory school fees and report for fiscal year 2014-2015, and findings in compliance with Government Code sections 66006 and 66001, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar, Muir; Noes: None; Abstain: None. *Motion unanimously carried.*

17. ACCEPTANCE OF 2014-15 ANNUAL AUDIT

Motion by Ms. Dalessandro, seconded by Ms. Herman, to accept the 2014-15 annual audit of the San Dieguito Union High School District, as prepared by Wilkinson, Hadley, King & co. LLP, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar, Muir; Noes: None; Abstain: None. *Motion unanimously carried.*

18. APPROVAL OF SALARY INCREASES FOR NON-REPRESENTED EMPLOYEE GROUPS / BP'S #4341.1 ATTACHMENT A, MANAGEMENT SALARY SCHEDULE, #4441.2 ATTACHMENT A, CONFIDENTIAL EMPLOYEES SALARY SCHEDULE, & #4541 ATTACHMENT A, SUPERVISORY EMPLOYEES SALARY SCHEDULE, AND AMENDMENT TO EMPLOYMENT CONTRACTS FOR SUPERINTENDENT & ASSOCIATE SUPERINTENDENTS

A motion was made by Ms. Hergesheimer, seconded by Ms. Dalessandro, to separate the vote into two actions, with the first vote to approve the Superintendent and four Associate Superintendent amended employment contracts, as presented, and the second vote to approve the Management, Confidential and Supervisory salary schedules, as presented, and shown below.

PUBLIC COMMENTS:

Maura Leonard made comments about her daughter's positive experience at district schools.

Bob Croft, President, San Dieguito Faculty Association made comments regarding the non-represented employee groups' salary increase.

The Board held a discussion on the salary increases for the non-represented groups.

A. SUPERINTENDENT & FOUR ASSOCIATE SUPERINTENDENT / AMENDED EMPLOYEE CONTRACTS

To approve the amendment to employment contracts for the Superintendent and four Associate Superintendents, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. *Motion carried.*

B. MANAGEMENT, CONFIDENTIAL & SUPERVISORY EMPLOYEES / SALARY SCHEDULES

To approve the salary increases for the non-represented employee groups of Management, Confidential and Supervisory Employees, BP's #4341.1 Attachment A, Management Salary Schedule, #4441.2 Attachment A, Confidential Employees Salary Schedule, and #4541 Attachment A, Supervisory Employees Salary Schedule, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman; Noes: Muir, Salazar; Abstain: None. *Motion carried.*

19. APPROVAL OF THE REVISED 2015-16 DISTRICT BUDGET

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve revisions to the First Interim Budget related to the approval of the 2015-16 through 2017-18 collective bargaining agreement with San Dieguito Faculty Association, as presented. ADVISORY VOTE Ayes: Bub, Eppel, Gelman, McMullen, Schneir; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar, Muir; Noes: None; Abstain: None. *Motion unanimously carried.*

INFORMATION ITEMS.....(ITEMS 20 - 30)

20. PROPOSED NEW / REVISED / DELETED BOARD POLICIES / ADMINISTRATIVE SERVICES / EDUCATIONAL SERVICES

- A. BP #5113.1, CHRONIC ABSENCE AND TRUANCY (REVISED)
- B. BP #5125, STUDENT RECORDS (REVISED)
- C. BP #5141.3, HEALTH EXAMINATIONS (REVISED)
- D. BP #5141.31, IMMUNIZATIONS (REVISED)
- E. BP #5147, DROPOUT PREVENTION (REVISED)
- F. BP #6141.1, ALTERNATIVE LEARNING OPPORTUNITIES (DELETE)
- G. BP #6145.4, ATHLETIC COMPETITION (REVISED)
- H. BP #6145.2, PUBLIC PERFORMANCES AND EXHIBITIONS (DELETE)
- I. BP #6158, INDEPENDENT STUDY (NEW)
- J. BP #6164.2, GUIDANCE AND COUNSELING SERVICES (REVISED)
- K. BP #6173, EDUCATION FOR HOMELESS CHILDREN (REVISED)
- L. BP #6173.1, EDUCATION FOR FOSTER YOUTH (NEW)
- M. BP #6183, HOME HOSPITAL (REVISED)

This item was submitted for Board consideration and will be resubmitted for action on February 18, 2016.

21. PERSONNEL COMMISSION / CLASS DESCRIPTION REPORT / CLASSIFIED

- A. CUSTODIAN
- B. CUSTODIAN-FLOATER
- C. CUSTODIAN CREW LEADER
- D. NUTRITION SERVICES PRODUCTION ASSISTANT

This item was submitted as information only.

22. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill had nothing to report.

23. EDUCATIONAL SERVICES UPDATEMIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT
Dr. Grove had nothing to report.

24. HUMAN RESOURCES UPDATETORRIE NORTON, ASSOCIATE SUPERINTENDENT
Ms. Norton had nothing to report.

25. ADMINISTRATIVE SERVICES UPDATE JASON VILORIA, ED.D., ASSOCIATE SUPERINTENDENT
Dr. Viloría had nothing to report.

26. PUBLIC COMMENTS – None presented.

27. FUTURE AGENDA ITEMS – None presented.

Ms. Herman requested that a training be scheduled to discuss board protocol and procedures to be conducted by California School Boards Association.


28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

29. REPORT FROM CLOSED SESSION – Nothing further to report.

30. ADJOURNMENT OF MEETING – The meeting adjourned at 8:26 PM.




Amy Herrman, Board Clerk



Date



Rick Schmitt, Superintendent



Date

**Approved at the February 18, 2016 SDUHSD Board of Trustees Meeting
Joann Schultz, Recording Secretary**